

**Subject:** Ten Tests for Microsoft's Document Inspector  
**Date:** Monday, June 2, 2008 at 8:03:19 AM Central Daylight Time  
**From:**  
**Attachments:** Portable Network Graphics image, Portable Network Graphics image, Portable Network Graphics image, Portable Network Graphics image, JPEG image, Graphics Interchange Format (GIF), data, data, data

## [Esquire Innovations, Inc.](#)



# Ten Tests for Microsoft's Document Inspector: Does it Satisfy the Metadata Management Needs of Law Firms?

## Welcome TechnoLawyer Subscribers!

DOES MICROSOFTS DOCUMENT INSPECTOR ELIMINATE THE NEED FOR YOUR FIRM TO PURCHASE A METADATA MANAGEMENT SOLUTION?

Read our new report as we run Document Inspector through a battery of ten tests designed to elicit what it does well, what it does poorly, and what it doesnt do at all.

For example, the report answers these questions:

- Can Document Inspector find all forms of currently known metadata types?
- How many steps does it take to remove metadata from a document?
- How well does Document Inspector distinguish between metadata and content? (In other words, is it destructive?)
- How much of Document Inspectors functionality can you automate?
- How well does Document Inspector integrate with email, including Microsofts own Outlook?
- And much more.

Please fill out the form on this page now to receive a free copy of the report.

should solely rely on Document Inspector for metadata management or if they should still consider investing in a metadata management application.

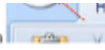
### Test 1. Understanding Document Inspector's Real Purpose

Microsoft's idea behind Document Inspector is to provide a central location for users to view Office 2007 documents for personal, hidden, or sensitive information. To view or remove this information a user can use the built-in Document Inspector and an organization could, conceivably, extend Document Inspector (see Figure 1) with additional development using the Document Inspector Object Model.

**To View Document Inspector**

A small screenshot showing the Document Inspector interface, which includes a search bar and a list of documents.

1. Click the Office Button
2. From the drop-down menu select Prepare



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@font-face { font-family: Garamond; src:url(inc/garamond.otf); } BODY { PADDING-RIGHT: 0px; PADDING-LEFT: 0px;
BACKGROUND: url(..images/header_tile.png) #ffffff repeat-x; PADDING-BOTTOM: 0px; MARGIN: 0px; FONT: 100%
Verdana, Arial, Helvetica, sans-serif; COLOR: #666666; PADDING-TOP: 0px; TEXT-ALIGN: center } #wrapper {
BACKGROUND: #4c6587 } #container { BACKGROUND: url(..images/container_background.gif) repeat-y left top;
MARGIN: 0px auto; WIDTH: 900px; TEXT-ALIGN: left } #header {BACKGROUND: url(..images/header_tile.png)
repeat-x; MARGIN: 0px auto; WIDTH: 900px; HEIGHT: 70px; TEXT-ALIGN: left } #header H1 {BACKGROUND:
url(..images/esquire_logo.png) no-repeat; FLOAT: left; MARGIN: 0px; WIDTH: 230px; TEXT-INDENT: -9999px;
HEIGHT: 70px } #maincontent { PADDING-RIGHT: 10px; PADDING-LEFT: 10px; FONT-SIZE: 0.75em; FLOAT: left;
PADDING-BOTTOM: 10px; MARGIN-LEFT: 230px; WIDTH: 650px; PADDING-TOP: 10px; POSITION: relative } #sidebar
{ PADDING-RIGHT: 0px; PADDING-LEFT: 0px; FONT-SIZE: 0.65em; FLOAT: left; PADDING-BOTTOM: 0px; MARGIN: 0px
0px 0px -900px; WIDTH: 230px; PADDING-TOP: 0px } #mainmenu { BACKGROUND: url(..images/menu_bottom.gif)
#ffffff no-repeat 50% bottom; PADDING-BOTTOM: 30px; PADDING-TOP: 30px } #supportCenterMenu { PADDING-
BOTTOM: 30px; PADDING-TOP: 10px } #footer { CLEAR: both; BACKGROUND: url(..images/footer.gif) repeat-x 50%
top; HEIGHT: 150px } #menu { FLOAT: right } #noPrint { DISPLAY: none; VISIBILITY: hidden } .clear { CLEAR: both;
PADDING-RIGHT: 0px; PADDING-LEFT: 0px; FONT-SIZE: 1%; PADDING-BOTTOM: 0px; MARGIN: 0px; PADDING-TOP:
0px } IMG { BORDER-TOP-STYLE: none; BORDER-RIGHT-STYLE: none; BORDER-LEFT-STYLE: none; BORDER-BOTTOM-
STYLE: none } H1 { MARGIN: 1px 0px; FONT: bold 2.3em/90% "Garamond", Times, serif; COLOR: #000000; LETTER-
SPACING: -1px } H2 { MARGIN: 1px 0px; FONT: bold 2em/100% "Garamond", Times, serif; COLOR: #000000;
LETTER-SPACING: -1px } H3 { MARGIN: 3px 0px; FONT: 1.5em/120% Arial, Helvetica, sans-serif; COLOR: #000000 }
#supportCenterMenu H2 { MARGIN: 2px 2px 2px 20px } .wide-content-wrap { PADDING-RIGHT: 10px; PADDING-
LEFT: 10px; MARGIN-BOTTOM: 20px; PADDING-BOTTOM: 10px; PADDING-TOP: 0px; BORDER-BOTTOM: #cccccc 1px
solid } .mid-content-wrap { FLOAT: left; WIDTH: 420px } .narrow-content-wrap { PADDING-RIGHT: 10px; PADDING-
LEFT: 10px; FONT-SIZE: 0.85em; FLOAT: right; PADDING-BOTTOM: 0px; WIDTH: 210px; PADDING-TOP: 0px }
.sidebar-content { PADDING-RIGHT: 15px; PADDING-LEFT: 15px; PADDING-BOTTOM: 5px; PADDING-TOP: 5px }
.contact { BORDER-BOTTOM: #cccccc 1px solid } .contact P { FONT: 11px "Courier New", Courier, monospace }
#footer P { PADDING-RIGHT: 0px; PADDING-LEFT: 0px; FONT-SIZE: 0.65em; PADDING-BOTTOM: 0px; MARGIN: 0px;
PADDING-TOP: 40px } #footer A { FONT-WEIGHT: bold; COLOR: #666666; TEXT-DECORATION: none } #footer
A:hover { TEXT-DECORATION: underline } A { COLOR: #008caa; TEXT-DECORATION: underline } A:hover { TEXT-
DECORATION: none } P { LINE-HEIGHT: 1.3em } .StaticContent { PADDING-RIGHT: 5px; PADDING-LEFT: 5px;
PADDING-BOTTOM: 10px; LINE-HEIGHT: 1.3em; PADDING-TOP: 10px } .error { BORDER-RIGHT: #b30000 1px solid;
PADDING-RIGHT: 10px; BORDER-TOP: #b30000 1px solid; PADDING-LEFT: 10px; FONT-WEIGHT: bold;
BACKGROUND: #fff9bf; PADDING-BOTTOM: 5px; BORDER-LEFT: #b30000 1px solid; COLOR: #000000; PADDING-
TOP: 5px; BORDER-BOTTOM: #b30000 1px solid; TEXT-DECORATION: none } .msg { BORDER-RIGHT: #008f00 1px
solid; PADDING-RIGHT: 10px; BORDER-TOP: #008f00 1px solid; PADDING-LEFT: 10px; FONT-WEIGHT: bold;
BACKGROUND: #bfffbf; PADDING-BOTTOM: 5px; BORDER-LEFT: #008f00 1px solid; COLOR: #000000; PADDING-
TOP: 5px; BORDER-BOTTOM: #008f00 1px solid; TEXT-DECORATION: none } .clientSupportItems { PADDING-RIGHT:
5px; PADDING-LEFT: 5px; PADDING-BOTTOM: 20px; LINE-HEIGHT: 1.3em; PADDING-TOP: 20px } .note_important {
BORDER-RIGHT: #cf0808 1px solid; PADDING-RIGHT: 10px; BORDER-TOP: #cf0808 1px solid; PADDING-LEFT: 10px;
FONT-WEIGHT: bold; FONT-SIZE: 0.85em; BACKGROUND: #f9f0e3; PADDING-BOTTOM: 3px; MARGIN: 5px auto;
BORDER-LEFT: #cf0808 1px solid; COLOR: #000; PADDING-TOP: 3px; BORDER-BOTTOM: #cf0808 1px solid; TEXT-
ALIGN: left } .note_notice {BORDER-RIGHT: #009900 1px solid; PADDING-RIGHT: 10px; BORDER-TOP: #009900 1px
solid; PADDING-LEFT: 10px; FONT-WEIGHT: bold; FONT-SIZE: 0.85em; BACKGROUND: #ffffcc; PADDING-BOTTOM:
3px; MARGIN: 5px auto; BORDER-LEFT: #009900 1px solid; COLOR: #000; PADDING-TOP: 3px; BORDER-BOTTOM:
#009900 1px solid; TEXT-ALIGN: left } .note_success {BORDER-RIGHT: #009900 1px solid; PADDING-RIGHT: 10px;
BORDER-TOP: #009900 1px solid; PADDING-LEFT: 10px; FONT-WEIGHT: bold; FONT-SIZE: 0.85em; BACKGROUND:
#edffd9; PADDING-BOTTOM: 3px; MARGIN: 5px auto; BORDER-LEFT: #009900 1px solid; COLOR: #000; PADDING-
TOP: 3px; BORDER-BOTTOM: #009900 1px solid; TEXT-ALIGN: left } #news_blog {PADDING-RIGHT: 10px; PADDING-
LEFT: 10px; PADDING-BOTTOM: 20px; PADDING-TOP: 20px } .blog_entry { PADDING-RIGHT: 0px; PADDING-LEFT:
0px; PADDING-BOTTOM: 20px; LINE-HEIGHT: 1.4em; PADDING-TOP: 10px } .blog_post { PADDING-RIGHT: 10px;
PADDING-LEFT: 10px; PADDING-BOTTOM: 10px; PADDING-TOP: 10px } #news_blog H3 { FONT: 1.5em/90% Arial,
Helvetica, sans-serif; LETTER-SPACING: -1px } #news_blog H4 { PADDING-RIGHT: 10px; DISPLAY: block;

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